



**CRESTON PET ADOPTION AND WELFARE SOCIETY**

2805 Lower Wynnndel Rd. Creston BC V0B 1G8

Phone: 250-428-7297

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**MEMBER/VOLUNTEER APPLICATION**

The annual fee for a PAWS membership is \$20.00 for a single or \$30.00 per family. This fee is due when you submit your application. For as long as you're a member, your renewal fee is due on your submission date every year after that.

Membership:  Single  Family I would like a tax receipt:  Yes  No

Name(s): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Age:  19+  Youth (18 and younger can't vote in General Meetings)

\_\_\_\_\_  
Signature (handwritten or typed) Date

**Office:**

AMT	Method	Date	Initials

AMT	Method	Date	Initials

# VOLUNTEER

Emergency name & contact number: \_\_\_\_\_

Do you have health concerns that could be an issue during your shift?  No

Yes \_\_\_\_\_

## DAYS AVAILABLE

Mon.  Tues.  Wed.  Thurs.  Fri.  Sat.  Sun.

**Shelter Hours are 10 am–3 pm**

**Office** (e.g., filing, telephone, record keeping, data entry)

## ANIMAL CARE

**Cats**  **Dogs**

**Wake Up** (7 am)  **Tuck In** (7 pm)  **Both** (Requires training for both cats & dogs)

## ADDITIONAL ANIMAL CARE

After-Hours Animal Pick Up  Dog walking  Animal socializing  Grooming & nails

Other? \_\_\_\_\_

## AREAS OF INTEREST

**Fundraising:**  Bake Sales  Baking  Tend table  
 Annual Fundraiser  Ticket Sales  Raffles/Silent Auction  
 Set up/decorating  Clean up  Distributing posters & flyers  
 Grant Search and Applications  
 Other fundraising ideas? \_\_\_\_\_

**Shelter Work:**  Indoor maintenance  Grounds maintenance  
 Errands (food, supplies, etc.)  Animal transport (e.g., vet runs, SPCA)  
 Sewing or laundry  Shelter animal photographs

**Disaster emergency response and/or evacuation**

Can you take in an animal(s) in case of a community emergency?  Yes  No

What kind(s) of animals could you take in? \_\_\_\_\_

How many? \_\_\_\_\_

Do you have a trailer that can transport livestock, fowl, or hobby farm animals?  Yes  No

**Programs:** Present PAWS Education and/or Therapy Pet program in local schools and community groups  Yes  No

Do you have a certified Therapy Pet?  Yes  No

Do you have professional animal training experience?  Yes  No

**Do you have other skills you can offer?** \_\_\_\_\_

\_\_\_\_\_

**Comments?** \_\_\_\_\_

\_\_\_\_\_

- *Volunteers are encouraged to attend the 5 general meetings held during the year.*
- *We ask that you attend the Annual General Meeting held the third Thursday in March each year.*

## VOLUNTEER AGREEMENT

As a PAWS volunteer, I will read and follow the Policy and Procedures handbooks that apply to the areas of my volunteer experience at the Creston Pet Adoption and Welfare Society (PAWS).

### I agree that:

- any abuse of shelter animals (PAWS pets), including but not limited to striking, yelling, throwing/tossing a PAWS pet, or throwing an object at a PAWS pet is cause for immediate dismissal
- I will use positive methods when interacting with PAWS pets
- I will work within my limits with the animals and other activities
- I am responsible for myself and my performance
- I will keep my work area safe for myself, visitors, other volunteers, and PAWS pets

### I agree that I will:

- comply with PAWS policies and procedures
- speak to the director in charge of the area in question for clarification and direction if I don't understand, or if I'm not willing or able to comply with any of the policies/procedures
- protect the reputation of PAWS and maintain a good public image
- act professionally and respectfully toward the public and other volunteers
- accept supervision and direction from the director in charge of the area in question or direction from the Office volunteer or manager
- notify the appropriate director or the office volunteer of an unsafe environment

### Guest Volunteers

If I bring anyone with me on shift as a guest volunteer, I will ensure that the guest volunteer:

- has an up-to-date tetanus vaccination (within the last 10 years)
- is at least 19 years old (if the volunteer is younger, I will speak with the Office Manager)
- signs the volunteer sign-in sheet
- doesn't work alone with the animals—I will be with the guest at all times

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Initial

## LIABILITY WAIVER

**I am fully aware of the risks** of handling animals and otherwise volunteering with PAWS. I fully accept these risks.

**I waive any rights to any action** I may have against PAWS and release PAWS from all claims, costs, and demands arising out of or in connection with my volunteering.

\_\_\_\_\_  
Initial

## CONFIDENTIALITY AND PRIVACY AGREEMENT

**I agree to respect the confidentiality and privacy** of personal information received and collected by PAWS as follows:

- all personal information received and collected by PAWS
- personal information received and collected by PAWS about volunteers, employees, directors, members, and the public that:
  - surrender animals to PAWS
  - have animals held by PAWS in emergency situations
  - are potential or actual adopters or foster caregivers
  - alert PAWS about cases of cruelty or neglect
  - report strays to PAWS or reclaim strays from PAWS

**Breaches of confidentiality** can happen by:

- discussing confidential matters within the hearing of non-shelter people
- leaving confidential information where it may be seen
- disclosing information about on-going cruelty investigations
- disclosing information about animals being held for members of the public in emergency situations

**Exceptions to the Privacy and Confidentiality Policy may occur:**

- in limited circumstances (e.g., SPCA cruelty investigations and RCMP investigations)
- when approved by special motion of the Board of Directors

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
PAWS Representative

\_\_\_\_\_  
Date